



# PUBLIC UTILITY COMMISSION JOB VACANCY ANNOUNCEMENT

## Programmer (Programmer V)

SUBMIT STATE OF TEXAS APPLICATION and Transcripts to:  
PUC Mail Room, 8<sup>th</sup> Floor, Rm 8-100, 1701 North Congress Avenue, Austin, TX 78701, or  
Email: [Recruiter@puc.texas.gov](mailto:Recruiter@puc.texas.gov), or  
Fax: (512) 936-7054, or  
[www.workintexas.com](http://www.workintexas.com)

**Application Process:** Complete a State of Texas Application for Employment documenting how you meet the minimum qualifications. Resumes are not accepted in lieu of a completed application. If a college degree is a minimum required qualification, official/unofficial transcripts are required and must be submitted with the application (if you submit your application via [www.workintexas.com](http://www.workintexas.com), you must submit your transcripts via email to [recruiter@puc.texas.gov](mailto:recruiter@puc.texas.gov)). If you submit your application via [workintexas.com](http://www.workintexas.com), please **do not** submit another application directly to the PUC. Incomplete applications will not be accepted for consideration. Applicants interviewed will receive written non-selection notification.

**Job Vacancy Number:** 2017-01  
**Division:** Finance and Administration  
**Salary\*:** \$5,258.67 - \$7,000.00/month  
(Commensurate with Qualifications)

**Salary Group:** B25

**Class:** 0244

**Type:** Full-time ☒ Part-time ☐ Temporary ☐

\*The salary for an ERS Retiree or non-contributing member will be 9.5% less than the offered salary.

\*\*Positions exempt from the Fair Labor Standards Act (FLSA) will earn compensatory time off rather than overtime for hours in excess of 40 hours per week.

**Opening Date:** September 23, 2016

**Closing Date:** Open Until Filled

**Hours Per Week:** 40

**Established Work Hours:** 8:00–5:00, M-F

(Flextime may be available with supervisory approval)

**FLSA\*\*:** Exempt

**EEO Category:** Technical

### VETERAN'S PREFERENCE

Veterans, Reservists, or Guardsmen with a Military Occupation Specialty (MOS) or additional duties that fall in the fields listed in the below link who meet the minimum qualifications are encouraged to apply.

The MOS codes applicable to this position can be accessed at:

[http://www.hr.sao.texas.gov/Compensation/MilitaryCrosswalk/MOSC\\_InformationTechnology.pdf](http://www.hr.sao.texas.gov/Compensation/MilitaryCrosswalk/MOSC_InformationTechnology.pdf)

### GENERAL DESCRIPTION

Perform advanced computer programming work. Work involves planning and scheduling programming projects; analyzing proposed computer applications; and providing technical programming assistance. Work under minimal supervision, with considerable latitude for the use of initiative and independent judgment.

### ESSENTIAL FUNCTIONS

- Code, test, and debug programs as outlined by business process and system's technical and functional requirements.
- Develop diagrams and flowcharts used to represent operations and data flow for applications.
- Analyze, design, plan, diagram, and verify procedures for existing and proposed computer applications.
- Schedule and manage individual application development projects.
- Analyze proposed computer applications in terms of hardware requirements and capabilities.
- Analyze, review, and revise programs to increase operating efficiency or to adapt new business processes or procedures.
- Research and analyze requirements for project proposals, software and systems modifications, and new application development projects.
- Develop standards and procedures for ongoing application development.
- Develop and implement specialized programs to supplement and enhance existing PUC systems and software.
- Provide technical advice and assistance in matters related business analysis and work flow for programming activities.
- Assist in the deployment and installation of PUC systems and software.

- Prepare instructions and procedures for use during implementation of software modifications, system modifications and/or new products.
- Assist application development staff in testing and debugging PUC systems and software.

### **MINIMUM QUALIFICATIONS**

- Graduation from an accredited four-year college or university with major coursework in computer science or a related field is generally preferred.
- Five (5) years full time wage earning experience in database design, web based application development and computer programming with Microsoft SQL Server.
- Knowledge of Visual Basic 6, ASP.NET and ASP.NET MVC development environments, Object Oriented Programming (OOP), ADO.NET, HTML, JavaScript, C#, Microsoft IIS or equivalent technology.
- Skill in the use of Microsoft SQL server database administration, SQL, stored procedures, and user-defined functions (UDF).

### **KNOWLEDGE, SKILLS AND ABILITIES**

- Knowledge of the principles and techniques of system analysis, relational databases, application development, data processing, and data warehousing.
- Ability to process information logically; to design programs and systems logic; to prepare program specifications; to code, test, and debug computer programs; to interpret technical information related to computer programming and other areas of data processing.
- Ability to communicate effectively; and to train others.
- Ability to attend work regularly and adhere to approved work schedule.

### **REMARKS**

- An internal applicant who is selected for a position in their current salary group with the same or new state classification title will not receive a salary increase.
- Candidates invited to interview may be given a writing skills exercise.
- If required for position, licensure as a Professional Engineer or to practice law in Texas will be verified on the selected candidate through either the Professional Board of Engineers or the State Bar of Texas.
- Some positions may require additional work hours including evenings, weekends, and/or holidays to meet critical deadlines.
- More than one position may be filled under this posting. Employees are required to comply with agency policies and provisions outlined in the employee handbook.
- The job posting in no way states or implies that the duties listed above are exclusive. Employees are required to perform other duties as may be assigned.
- A satisfactory driving record is required for driving a state or personal vehicle to conduct agency business. Selected candidates will have their driving record evaluated in accordance with the Commission's Traffic Safety policy.
- Males born on or after January 1, 1960, the PUC will verify proof of Selective Service registration through the online Selective Service System. Any males born after January 1, 1960 who are not registered will need to provide proof of exemption from the Selective Service registration requirement.
- The Public Utility Commission participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each new employee's Form I-9 to confirm work authorization.
- The PUC has a *Post-Employment Restriction* – details furnished upon request.
- Female and minority applicants are encouraged to apply.
- The PUC is an Equal Opportunity Employer and does not discriminate on the basis of race, color, religion, sex, national origin, sexual orientation, veteran status, age or disability in employment or the provisions of services.
- In compliance with the Americans with Disabilities Act (ADA), the PUC will provide reasonable accommodation for individuals with a disability. An individual requiring a reasonable accommodation should contact Human Resources at (512) 936-7060 or [humanresources@puc.texas.gov](mailto:humanresources@puc.texas.gov).